

City of Dillingham Action Memorandum

Agenda of: August 11, 2022


Action Memorandum No. 2022-07

**Subject:**

Authorize Purchase of Sander, Plow Assembly, and Flatbed Truck for Public Works

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City Manager: Recommend Approval

Signature: 

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

- City Manager Memo
- Quote for flat bed truck
- Quote for sander and plow assembly

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**Summary Statement:**

Public Works is in need of a reliable vehicle for the snow removal season. The FY23 Budget allocated funds for equipment purchases. Due to the budget cycle and the barge season the closest vehicle available to arrive during the 2022 barge season was found in Oregon. This flatbed truck, sander and plow will be critical to have for the upcoming winter.

The price quoted is:  
Flatbed Truck, 79,977  
Sander and plow assembly, 37,624  
Estimated shipping, 19,000

Action Memorandum No. 2022-07

Summary Statement continued:

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PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on August 11, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
City Clerk

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

City of Dillingham  
Fiscal Note

Agenda Date: August 11, 2022

Purchase a truck from Northside Ford and a Plow & Sander from Trailer Craft

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED:		FUNDING SOURCE	
		<b>City of Dillingham</b>	
FROM ACCOUNT	Project	Purchase Truck and Plow & Sander	
7120 7620 30 32 1133 0	Equipment Replacement		
TO ACCOUNT:	VERIFIED BY: Anita Fuller	Date:	8/10/2022

EXPENDITURES

OPERATING	FY23	FY24	FY24	FY25
Audit	\$ 136,000.00			
Water	-			
Wastewater	-			
Landfill				
Landfill - Incinerator				
Dock				
Harbor				
Senior Center - Gass				
Senior Center - Propane				
<b>TOTAL OPERATING</b>	<b>\$ 136,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL	\$ -			
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REVENUE	-			
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FUNDING

General & Special Rev. Funds	\$ 136,000.00	\$ -		
State/Federal Funds				
Capital Project				
Other				
<b>TOTAL FUNDING</b>	<b>\$ 136,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary)  
Support based on FY23 budget - Budget allowance is \$600,000 (\$577,100 remaining balance to date)

See Action Memorandum 2022-07

PREPARED BY: Anita Fuller

August 10, 2022

DEPARTMENT: Finance

APPROVED BY: 

10 AUG 2022

**Mayor**  
Alice Ruby

**City Manager**  
Robert J. Mawson



**Dillingham City Council**  
Chris Napoli  
Michael Bennett  
Aksel Buholm  
Curt Armstrong  
Kaleb Westfall  
Perry Abrams

## MEMORANDUM

**Date:** 10 August 2022  
**To:** Honorable Mayor and City Council  
**From:** Robert J Mawson, City Manager  
**Subject:** Equipment Purchase

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For a few months now, Public Works staff and I have been evaluating the City's Vehicle & Equipment Fleet to determine where each item falls within four basic categories:

- 1- Surplus – Items that are no longer working, safe, or practical for City use, and are no longer cost-effective to repair or operate. These items may be retained for "parts" or disposed of by public sale.
- 2- Marginal – These are items that are very near "Surplus" condition but need to be kept running because we have little to no options for a timely or cost-effective replacement.
- 3- Repairable – These are items that can be returned to working order, for a short period of time, with a reasonable investment.
- 4- Functioning – These are items that are in good condition and can remain serviceable for an extended period of time, with minimal or no investment, and regular routine maintenance.

Suffice to say, the majority of our fleet falls into the Surplus or Marginal categories, which has and will continue to make maintenance of our public infrastructure more challenging.

It's not all bad news though, as we do have some V&E that are categorized as Repairable and Functioning. So, we have been focusing our resources on V&E that are repairable, along with addressing unexpected breakdowns to maximize our ability to perform work.

At the same time, we have been looking for vehicles and equipment that are available on the market to see if we can replace or obtain needed items. This has not been an easy task however, as supply chain issues and product availability have proven to be major hurdles. Some equipment suppliers are projecting delivery dates that are two years out, or more.

Today, we were made aware of one vehicle and some equipment attachments that has come available and we would like to move with a procurement commitment so it can be obtained and delivered before the barges quit running for the season. It is an F455 with a 14' Flatbed, that will be outfitted with a plow blade and large sander. This will provide us with the capacity to provide much better winter road maintenance.

I am requesting Council approval to move to procure this vehicle and equipment so we can take advantage of it's availability and start the process moving to get it delivered from Portland, Oregon to Dillingham. The funding is currently in the budget to take care of this purchase.

DEALER

**\* INBOUND \***

F455 4X4 CHASSIS CAB DRW/193	50485	00
SPECIAL DEALER ACCOUNT ADJUSTM		
2022 MODEL YEAR		
21 OXFORD WHITE		
3S MEDIUM EARTH GRAY		
PREFERRED EQUIPMENT PKG.653A		
.XLT TRIM		
.AM/FM STEREO MP3/CLK		
99T 6.7L POWER STROKE V8 DIESEL	9325	00
44G 10-SPEED AUTOMATIC	NC	
TGJ 225/70R19.5G BSW ALL POSITION		
X4L 4.30 RATIO LIMITED SLIP AXLE	395	00
41A RAPID HEAT SUPPLEMENTAL HEATER	250	00
FORD FLEET SPECIAL ADJUSTMENT	NC	
FLEET ADVERTISING CREDIT	NC	
153 FRONT LICENSE PLATE BRACKET	NC	
166 FLOOR MAT IN LIEU OF CARPET	50	00
17V XLT VALUE PACKAGE	1340	00
.8-WAY POWER SEAT-DRIVER		
TIRE INFLATION MONITOR DELETE		
16500# GVWR PACKAGE		
41H ENGINE BLOCK HEATER	100	00
41P SKID PLATES	100	00
425 50 STATE EMISSIONS	NC	
JOB #1 ORDER		
535 HIGH CAPACITY TRAILER TOW PRG	580	00
54L TELESCOPING TT MIRRORS 102-MAN	645	00
60C AUDIBLE LANE DEPARTURE WARNING	115	00
61J JACK	55	00
61L WHEEL WELL LINERS - FRONT	180	00
62M ADJUSTABLE GAS/BRAKE PEDAL	120	00
62R TRANS POWER TAKE-OFF PROVISION	NC	
63A UTILITY LIGHTING SYSTEM	NC	
67B 397 AMP ALTERNATOR	NC	
67P EXTRA HEAVY DUTY FRONT END SUS	285	00
76S REMOTE START SYSTEM	250	00
872 REAR VIEW CAMERA & PREP KIT	415	00
94P PRE COLLISION ASSIST W/AEB	115	00
98R OPERATOR COMMANDED REGEN	250	00
SPCL. DLR. ACCT. ADJ. CR.		
TOTAL OPTIONS/OTHER	14470	00
TOTAL VEHICLE & OPTIONS/OTHER	64955	00
DESTINATION & DELIVERY	1795	00
<b>TOTAL FOR VEHICLE</b>	<b>66750</b>	<b>00</b>

THIS will HAVE A  
 14' wood Deck  
 FLATBED, H.D.TOW PKG,  
 1X 48" curbside Tool  
 Box. BACKUP CAMERA.

**# 79,977<sup>00</sup>**  
 \*  
 + Fees

FUEL CHARGE  
 NATIONAL FLEET INCENTIVE (56M)  
 NET INVOICE FLEET OPTION (B4A)  
 SHIPPING WEIGHT 7663 LBS.

**\* SUBJECT TO PRIOR SALE \***

# TrailerCraft<sup>INC</sup>

SINCE 1969



222 West 92nd Avenue  
Anchorage, AK 99515  
Office: (907) 563-3238  
Fax: (907) 561-4995

2143 Van Horn Road  
Fairbanks, AK 99701  
Office: (907) 451-0033  
Fax: (907) 374-0980

## PARTS QUOTE

Quote: 527232  
Date / Time: 8/9/2022 2:27:44PM  
Customer: 60414  
Branch: 1  
Quote Total: \$37,623.57

Page 1 of 1

**Bill To:** PREFERRED CASH ACCOUNT  
\*\*\*CASH ACCOUNT ONLY\*\*\*  
222 W 92ND AVE  
ANCHORAGE, AK 99515

**Ship To:** DAN TIPSWORD 907-843-2283  
2022 FORD F-450 REG. CAB DIESEL  
222 W 92ND AVE  
ANCHORAGE, AK 99515

Customer P/O: QUOTE

Inside Slsm: xaviern

Delivery Method: N.A.C.

Supplier	Part / Misc	Description / Ref Number	U/M	Quantity	List	Price	Extended Price
WP	WOXL	WIDEOUT XL PLOW ASSY	EA	1	23,203.18	12,500.00	12,500.00
SN	31270	MOUNT KIT FORD SD	EA	1	1,109.54	905.15	0.00
WP	74993-1	PLUG-IN HARNESS KIT 16 PIN LED	EA	1	477.52	389.56	0.00
	Plow Labor	Labor - Plow Install		1	0.00	1,300.00	1,300.00
WP	44277-1	MVP+/WIDEOUT SHOE ASSY KIT	EA	1	363.89	228.46	228.46
WP	81989	DEFLECTOR WIDEOUT XL	EA	1	713.41	447.89	447.89
WP	99047-1	STRIKER 10' 6.0YD HONDA	EA	1	28,374.01	23,147.22	23,147.22

<b>Total Parts:</b>	<b>\$36,323.57</b>
<b>Total Miscellaneous:</b>	<b>\$1,300.00</b>
<b>Quote Subtotal:</b>	<b>\$37,623.57</b>
<b>Total Tax:</b>	<b>\$0.00</b>
<b>Quote Total:</b>	<b>\$37,623.57</b>

SIGNATURE

DATE

PHONE NO.

X

No merchandise will be accepted or exchanged without a copy of this invoice. A minimum restocking charge of 15% will be deducted from the original sales amount on all returns. Electrical components and special order parts are non-returnable. Returns must be free of markings, in their original packaging and in resalable condition. Cores must be in their original packaging. Quotes are valid for 30 days.

Unless otherwise stated, payment is due upon receipt of merchandise or services. A late charge of 1.5% per month (18% per annum) will be added to invoices 30 days past due.

PACKING LIST AUDIT

Picked By: \_\_\_\_\_

Verified By: \_\_\_\_\_ Delivered By: \_\_\_\_\_