



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

Finance & Budget Committee

MEMBERSHIP STRUCTURE

Mayor, 2 Council Members, City Manager, Finance Officer

AUTHORITY

DMC 2.06.070(B)

RESPONSIBILITIES

- guide the city toward long-term financial stability and promote fiscal responsibility
- create and formulate fiscal policies, policy statements, and develop plans to achieve long-term goals for the city
- Complete tasks as assigned by the city council

MEETING SCHEDULE

Not defined

COMMITTEE DURATION

Until City Council disbands by code.



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

Code Review Committee

MEMBERSHIP STRUCTURE

Mayor, 2 Council Members, City Manager, City Clerk

AUTHORITY

DMC 2.06.070(A)

RESPONSIBILITIES

- To review city ordinances as assigned
- To recommend revisions, and submit to council for action
- May recommend ordinances to be assigned
- To announce ordinances to be reviewed to the city council and public
- Work cooperatively and be supported administratively by the city clerk, and with the approval of the mayor, may request other administrative or legal advice or assistance when appropriate

MEETING SCHEDULE

Not defined

COMMITTEE DURATION

Until City Council disbands by code.



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

Public Outreach Committee

MEMBERSHIP STRUCTURE

Mayor, 2 Council Members

AUTHORITY

DMC 2.06.070(C)

RESPONSIBILITIES

- Conduct informal meetings on neutral grounds to hear what the residents concerns are and to answer questions
- Partition areas in the community to deal with issues in that given area
- Meetings will be held between the months of September to May and are to be advertised publicly for maximum attendance
- Be responsible for meeting follow-up to those in attendance

MEETING SCHEDULE

Not currently active

COMMITTEE DURATION

Until City Council disbands by code.



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

Planning Commission

MEMBERSHIP STRUCTURE

Seven citizens who are residents of the city.

AUTHORITY

DMC 2.68.160 Duties and functions.

AS 29.40

RESPONSIBILITIES

- prepare and recommend to the city council the following:
 - comprehensive plan consisting of maps and related texts for the systematic development of the city
 - Land use regulations to implement the comprehensive plan
 - A subdivision ordinance
 - The official map of the city, to include reference to land use regulations
 - annual update of a six-year capital improvement plan
 - request for an exception to a speed limit in a specified area
 - Hold public hearings prior to submitting its recommendations to the council.
- Act as the platting board
- Act upon requests for variances
- Act upon requests for conditional uses
- Provide other review recommendations and support as requested by the council

MEETING SCHEDULE

Regular monthly meetings

COMMITTEE DURATION

Permanent



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

Library Advisory Board

MEMBERSHIP STRUCTURE

7 members, two of which are a UAF representative and a DCSD HS/MS representative

- Resident of the greater Dillingham area
- Registered to vote in the State of Alaska

AUTHORITY

DMC 2.80.040

Resolution 2013-71

RESPONSIBILITIES

- Assist in preparing rules for the operation of the library
 - General promotion and community outreach
 - Hours of operation
 - Length of time items may be borrowed
 - Fines
- Advisory to the Manager regarding applications for funding

MEETING SCHEDULE

Not defined

COMMITTEE DURATION

Active unless otherwise notified by the City Council



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

Senior Advisory Commission

MEMBERSHIP STRUCTURE

Seven members with demonstrated knowledge of elderly problems. BBNA, BBAHC, and HUD ex officio members, no voting privileges.

AUTHORITY

DMC 2.84.020 Powers and 2.84.030 Duties

RESPONSIBILITIES

- Assist and cooperate with partners whose objective is the development or improvement of activities and programs for the elderly
- Accept gifts and grants to assist in the performance of its function
- Keep aware of the needs of the elderly in the area
- Advise the director of the senior center on matters dealing with the programs operated at the senior center
- Forward copies of written minutes of meetings to the city manager who, in turn, forwards the minutes to the city council
- Advise the mayor and city council regarding elderly issues and matters directly affecting the senior center
- Set the annual membership fee
- Recognize volunteers at the annual membership dinner and dance
- Ensure that the mayor and city council's purpose and vision statement are met through the activities and services of the senior center

MEETING SCHEDULE

First Wednesday every month, except June and July

COMMITTEE DURATION

Until City Council disbands by code.



Committee Overview

Standing Committee Special Committee Citizen Committee Other

COMMITTEE NAME

Friends of the Landfill

MEMBERSHIP STRUCTURE

5 – 11 residents of the Dillingham area

AUTHORITY

Resolution 2019-07, and Resolution 2021-02

RESPONSIBILITIES

- Assist in projects as determined appropriate by and under the direction of the Public Works Director

MEETING SCHEDULE

Last Friday of the month

COMMITTEE DURATION

Committee sunsets January 31, 2024 unless extended by the City Council.



Committee Overview

Standing Committee Special Committee Citizen Committee Other

COMMITTEE NAME

Port Advisory Committee

MEMBERSHIP STRUCTURE

7 members, Mayor serves as chair, Council Member, 5 members who have an interest and be somewhat knowledgeable about the operations of the harbor and dock

AUTHORITY

Resolution 2010-66

RESPONSIBILITIES

- Review issues pertinent to the Port

MEETING SCHEDULE

Not defined

COMMITTEE DURATION

Until the Council deems it no longer necessary and takes action to dissolve it



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

Historic Preservation Commission

MEMBERSHIP STRUCTURE

Seven members having a demonstrated interest, competence or knowledge in historic preservation

AUTHORITY

DMC 2.70.080

RESPONSIBILITIES

- Survey and Inventory Community Historic Resources
- Prepare an historic preservation plan for the surveyed resources
- Prepare an ordinance measure to implement the preservation plan if necessary
- Review Proposed Nominations to the National Register of Historic Places
- Act in an advisory role to other officials and departments of local government regarding the identification and protection of local historic and archaeological resources
- Work toward the continuing education of citizens regarding historic preservation and the community's history
- Support the enforcement of the Alaska Historic Preservation Act.

MEETING SCHEDULE

Not currently active

COMMITTEE DURATION

Until City Council disbands by code.



Committee Overview

Standing Committee Special Committee Citizen Committee Code

COMMITTEE NAME

School Facility Committee

MEMBERSHIP STRUCTURE

Mayor, School Board President, Council Member, School Board Member, City Manager, Superintendent, Public Works Director, School District Director of Facilities, citizen who is a resident of the city.

AUTHORITY

DMC 2.72.070

RESPONSIBILITIES

- Needs for increase / decrease in school facility related services
- Assess funding necessary for school facility maintenance and repair
- Arrange annual inspection of city school facilities
- Consider & review emergency appropriations
- Monitor implementation of the school district's maintenance master plan
- Conduct an annual review of the maintenance master plan
- Monitor the implementation of a preventative maintenance plan
- Make recommendations to the city council regarding annual appropriation of revenues for facility maintenance and/or repair purposes

MEETING SCHEDULE

Quarterly

COMMITTEE DURATION

Until City Council disbands by code.



Committee Overview

Standing Committee Special Committee Citizen Committee Other

COMMITTEE NAME

Marrulut Eniit Assisted Living (MEAL)

MEMBERSHIP STRUCTURE, Board of Directors

Seven directors. Representative from each of the following entities: Ekuk Village Council, Curyung Tribal Council, Bristol Bay Housing Authority, Bristol Bay Native Association, Bristol Bay Area Health Corporation, the City of Dillingham, and an elder appointed by the Senior Advisory Board.

AUTHORITY

MEAL By Laws
1998 Agreements with entities
Ordinance 98-14; Land Disposal for facility

PURPOSE

- Organized exclusively for charitable purposes, more specifically to create and operate an assisted living facility that serves frail elders and other individuals who require 24 hour supervision or monitoring and do not have the support at home needed for their safe and healthy living.

MEETING SCHEDULE

Meet by call of the President at an agreed upon time and place.

COMMITTEE DURATION

Not defined



Committee Overview

Standing Committee Special Committee Citizen Committee Other

COMMITTEE NAME

MOU Committee

MEMBERSHIP STRUCTURE

Six members; three appointed from Curyung Tribe, three appointed from the City of Dillingham.

AUTHORITY

2005 MOU Agreement

RESPONSIBILITIES

- Make Tribal and Municipal resources, lands and professional expertise available for cooperative relationship
- Cooperative in planning, implementation and monitoring of joint projects
- Tribal Administrator and City Manager assigned as liaison officers

MEETING SCHEDULE

Quarterly

COMMITTEE DURATION

Perpetual, until and unless terminated by either government with 30 days written notice..



Committee Overview

Standing Committee Special Committee Citizen Committee Other

COMMITTEE NAME

Territorial School Committee

MEMBERSHIP STRUCTURE

First appointments made at August 18, 2016 council meeting. Five members appointed; two council members, public works director, city manager, school district facility manager.

AUTHORITY

DMC 2.90 allows council to create special committees by resolution. However, no resolution was drafted for this committee.

RESPONSIBILITIES

- Assess condition of facility
- Consider future of facility

MEETING SCHEDULE

COMMITTEE DURATION

Currently inactive