



CITY COUNCIL REGULAR MEETING

Thursday, May 04, 2023 at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, May 4, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Kim Johnson	Curt Armstrong
Perry Abrams	Kaleb Westfall	Aksel Buholm

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of April 6, 2023, Regular Council Meeting
2. Minutes of April 17, 2023; Special Council Meeting

MOTION: Kim Johnson moved, and Perry Abrams seconded the motion to approve the April 6, 2023 and April 17, 2023 council meeting minutes in block.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: To approve the agenda made by Kim Johnson, seconded by Perry Abrams.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

STAFF REPORTS

3. Manager and Staff Reports

- Buildings and Grounds Foreman has been hired and has begun on facility repairs.
- A Harbor Master has been hired and is accessing the needs of the harbor for season preparation.
- Received a fully executed jail contract.
- Working with Finance Director to review positions and wages for FY24 budget.
- Requested clarification on Scott Pak training for Fire Department

- Noted budget has been updated as recently as May 3, 2023
- Noted main difference is produced by the addition to the Dock.
- Demonstrated which fund balances will be impacted by changes.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

7. Adopt Resolution 2023-08; A Resolution of the Dillingham City Council Authorizing Foreclosure Proceedings on Delinquent Property Taxes for the Years 2018-2022

MOTION: To adopt Ordinance 2023-08; made by Kaleb Westfall seconded by Perry Abrams.

- Stated progress is outlined in DMC.
- Last finalized foreclosure completed in November 2022.
- Clarified foreclosure proceeding should occur every year, it is done due to lack of payments.
- City gives numerous chances for owners to submit payment to remove their property off the foreclosure list.
- Noted once legal process is completed a title search is conducted.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

8. Adopt Resolution 2023-15; A Resolution of the Dillingham City Council Requesting the State of Alaska Legislature Increase the Base Student Allocation and Annually Adjust for Inflation

MOTION: To adopt Ordinance 2023-15; made by Kim Johnson seconded by Michael Bennett.

- Noted the importance of supporting the schools and our legislators.
- Expressed thanks to Greta and Lori for their work on this issue and worked with Representative Edgmon's Office.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

9. Adopt Resolution 2023-17; A Resolution of The Dillingham City Council to Waive the Competitive Bid Process to Authorize the City Manager to Contract Pape Material Handling to Repair the City Dock's Hyster 1050 and Hyster 800 Forklifts.

MOTION: To adopt Resolution 2023-17 made by Kaleb Westfall, seconded by Michael Bennett.

- Expressed the time sensitive nature of the repairs with fishing season and barge schedule approaching.
- Advised postponement to special meeting to allow time to obtain multiple quotes.
- Noted if local option is available, that is the amendable option for community support and should be considered.

MOTION: To postpone Resolution 2023-17 with direction for the manager to solicit bids made by Kim Johnson, seconded by Aksel Buholm.

- Spoke in opposition of RFP process due to specialized nature of the repairs and the time sensitive nature.
- Noted conducting direct solicitations in place of RFP process to obtain quotes from multiple companies.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

14. Adopt Action Memorandum 2023-10; Approve Contract with the State of Alaska Department of Corrections for the Regional and Community Jail for FY23

MOTION: to adopt Action Memorandum 2023-10 made by Michael Bennett, seconded by Perry Abrams.

- Memorialize the contract with the State of Alaska.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

15. Adopt Action Memorandum 2023-11; Approve Contract Addendum with Carmen Jackson for Special Projects

MOTION: to adopt Action Memorandum 2023-11 made by Kim Johnson, seconded by Kaleb Westfall.

- Noted will assist the finance department with day-to-day operations and clean up.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

16. Adopt Action Memorandum 2023-12; Authorize CRW Engineering for project completion of Aerated Lagoon Facility Improvements Project

MOTION: to adopt Action Memorandum 2023-12 made by Kaleb Westfall, seconded by Michael Bennett.

- Expressed how project has been active for some time and the end time frame for funding is coming up soon.
- CRW conducted the original project work in 2018, they have updated the quote, with project management included.
- Advised next step would be to begin RFP process.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

CITIZEN'S DISCUSSION (Open to the Public)

No comments were made.

COUNCIL COMMENTS

Kaleb Westfall:

- Noted reminder to revisit funding to the DCSD.
- Expressed excitement for Hyster's to be repaired and get them ready for the season.
- Noted support towards new hires and optimism for better serving the community.
- Spoke in favor of moving away from leasing vehicles and moving forward with buying instead.

Michael Bennett:

- Expressed desire to see contracts going through the RFP process in place of waving the requirements.

Aksel Buholm: