



## CITY COUNCIL REGULAR MEETING

Thursday, April 11<sup>th</sup>, 2024 at 7:00 PM

### MINUTES

#### CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, April 11, 2024 at the Dillingham City Council Chambers and via video conference, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:30 PM

#### ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Bertram Luckhurst

Michael Bennett

Curt Armstrong

Steven Carriere

Kevin McCambly (Absent)

Kaleb Westfall (Absent)

#### PLEDGE OF ALLEGEANCE

#### APPROVAL OF MINUTES FOR March 14<sup>th</sup> March 19, 2024

**MOTION:** Steve Carrier made motion to approve minutes, 2<sup>nd</sup> by Curt Armstrong.

**DISCUSSION** None.

**VOTE YEA:** Unanimous. Minute approved.

#### APPROVAL OF CONSENT AGENDA – None

#### APPROVAL OF AGENDA

**MOTION:** to approve the minutes of the March 14<sup>th</sup> & 19<sup>th</sup> meetings made by Steve Carrier, 2<sup>nd</sup> by Michael Bennett. Unanimous approval. Motion carried.

## STAFF REPORTS

- Dan reported hiring Phillip Baumgartner as Public Works Director.
- Dan will be meeting with the EPA, DEC concerning the SRF program. Funding to provide a waterline to the airport and surrounding homes sounds promising.
- Michael asked the status of the "School Property" on Waskey road. Dan advised that the Clerk will begin a title search tomorrow.
- Michael asked if the Grant deadlines are being met. Dan and Anita confirmed that all grants are on schedule.

## PUBLIC HEARINGS

Ordinance NO. 2024-01 adjusting the purchase parameters.

Ordinance NO. 2024-02 adopting Budget Amendment NO.1 and appropriating funds for the FY2024 City of Dillingham Budget.

**CITIZEN DISCUSSION:** None (*Prior Notice or Agenda Items*)

## **ORDINANCES AND RESOLUTIONS**

**MOTION:** Steven moved to adopt Ordinance NO. 2024-01 amending purchasing parameters, Curt 2<sup>nd</sup>.  
Unanimous approval, **MOTION CARRIED**

**MOTION:** Michael moved to adopt Ordinance NO. 2024-02, adopting budget revision, Steven 2<sup>nd</sup>.  
Unanimous approval, **MOTION CARRIED**

**MOTION:** Michael moved to adopt Ordinance NO. 2024-24 Amending Bank Signature cards, Steve 2<sup>nd</sup>.  
Unanimous approval, **MOTION CARRIED**

## **UNFINISHED BUSINESS**

- **LAND ENTRY PERMIT and AGREEMENT TO GRANT EASEMENT AND RIGHT OF WAY**

**DISCUSSION:** Dan negotiated an easement with GCI for a \$100,000 Aid To Construction. Alice has asked Dan to confirm with the assessor that the offer was not below the value of the land. Dan asked Earl Robinson and Anita Fuller to explain how they would invest this money to grow. They both agreed it would be invested with "3+1", an investment company currently utilized by the city.

## **NEW BUSINESS**

- **Proposed salary schedule.**

**MOTION:** Steven moved to adopt the new salary schedule as presented, Bert 2<sup>nd</sup>.

*(Kevin McCambly arrived at 7:37)*

## DISCUSSION

Dan spoke of the attrition rate; Anita explained that the cost of retraining a new technician is the equivalent of a three-month salary before they can become productive. Anita stated the city averaged about 65 employees a year. Last year we had 131. That was how high the turnover was. Bert and Dan agreed from their personal experience that the city pay scale is substandard. Kevin admitted that he never considered working for the city before his return to Dillingham due to the low scale of pay.

VOTING YEA: Unanimous approval. MOTION CARRIED Proposed Salary Schedule is adopted.

- **Revised Organizational Chart**

MOTION: Steven moved to adopt the revised organizational chart, Michael 2<sup>nd</sup>.

DISCUSSION: Dan agreed to move the Library and Senior Center under the supervision of the Deputy City Manager. Dan explained that he has consulted with the Chief of Police and they agree that the animal control should be under administrative supervision as it is not a law enforcement function and will not be issuing citations.

VOTING YEA: Unanimous approval. MOTION CARRIED Revised organizational chart approved.

- **Deputy Manager Job Description** for discussion only, no action required.

## CITIZENS DISCUSSION

- Phillip Baumgartner expressed appreciation for his hiring. He is confident that he can build a core team with his current roster of employees.

## COUNCIL COMMENTS

- Kevin suggested that the city needs to consider going through our GIS maps, as Nushagak Cooperative will begin denying services until encroachments are sorted out. The second reason is to assist first responders in reducing their response times.
- Michael asked to see progress on the title search for the Waskey road property by the next meeting. He is prepared to move ahead with land disposal.
- Curt asked how we stood on the operation of the dock. Dan explained that Dean Heyano will be returning to work on April 15<sup>th</sup> and that he will be working with Phillip Baumgartner to determine if we want to lease the dock to AML and what that was going to look like. Dan said we would be ready for the barge. A crane operator is being sought.

**MAYOR'S COMMENTS**

Alice suggested Sherina post short press releases and announcements on Facebook as KDLG is no longer an option. She asked that Dan include setting the date for the Dillingham Cleanup and review of the DCSD budget. The city has thirty days to approve their contribution. If not, the request will be automatically approved. The Special Council meeting will be April 18<sup>th</sup>.

Lastly, Alice asked for a moment of silence for all that have passed.

**EXECUTIVE SESSION**

**MOTION:** Kevin moved to go into executive session 2<sup>nd</sup> Steven.

**VOTING YEA:** Unanimous approval. **MOTION CARRIED** for executive session.

**ADJOURNMENT**

Mayor Ruby called meeting adjourned

  
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Mayor Alice Ruby

[ SEAL ]

**ATTEST:**

*atuega d PR* *7/25/2024*  
CITY CLERK

Approval Date: *7/25/24*

*minutes show approved on 5/02/24*