

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, March 12, 2020, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:15 p.m. The meeting was preceded by a workshop on the FY19 Audit.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Bill Rodawalt	Gregg Marxmiller (via phone)
Chris Napoli	Kaleb Westfall	

Curt Armstrong – excused

Staff in attendance:

Tod Larson	Lori Goodell	Anita Fuller
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, February 6, 2020
- b. Special Council Meeting, February 18, 2020

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to approve the minutes of February 6, and February 18, 2020 in block

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Chris Napoli moved and Andy Anderson seconded the motion approve the agenda.

VOTE: The motion passed unanimously by roll call vote.

5. STAFF REPORTS

a. City Manager and Staff Reports:

- The City has met with local leaders to assess capabilities and medical requirements regarding COVID-19. State and Federal sources are continuously being monitored for updated information. City preparedness is being analyzed and a plan is being formulated.
- Acknowledgement to City Staff: Planning Director Cynthia Rogers, certified as Professional in Human Resources; City Clerk, received scholarship for professional development; Public Works Director, level of detail and content of report were complimented. Recognition of Billy Noonkesser by PW Director was noted.
- Several meetings regarding COVID-19 have taken place. The City has an Emergency Operations Plan in place, City preparedness is being assessed. CDC, State and Federal information is being monitored. Coordination with other local entities is ongoing.

b. Standing Committee Reports

Finance & Budget Committee:

- FY21 budget schedule has been established.
- The regular meeting time has been moved to the fourth Monday of the month.
- Items under review, fee schedule updates, vehicle replacement plan, facility inventory.

Code Review Committee:

- Items forwarded to Council: Plastic Bag Ban, Remote Sales Tax, Procurement Policy updates, and Floodplain Changes.

6. PUBLIC HEARINGS

There was no public hearing.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

- a. Senior Advisory Commission Board
 - Concerns about the Senior Center building were discussed with the City Manager.

8. ORDINANCES AND RESOLUTIONS

- a. Introduce Ordinance No. 2020-02; An Ordinance of the Dillingham City Council Amending Dillingham Municipal code Chapter 8.04 to Prohibit the Distribution of Single Use Disposable Plastic Shopping Bags

MOTION: Chris Napoli moved and Bill Rodawalt seconded the motion to introduce Ordinance 2020-02.

- Vendor comments from the public meeting in October to allow enough time to expend existing stock will be taken in to account.
- Public notice will be important to generate discussion and feedback.
- Options for consideration: boxes, paper bags, bag trees, reusable bags.

VOTE: The motion passed by unanimous roll call vote.

- b. Introduce Ordinance No. 2020-03; An Ordinance of the Dillingham City Council Amending Title 4 of the Dillingham Municipal Code to Adopt by Reference the Alaska Remote Sellers Sales Tax Code and to Amend Chapter 4.20 to Add and Amend Definitions, Repeal Section 4.20.150, Adopt a Late Filing Fee, and Amend Penalty and Interest Provisions

MOTION: Chris Napoli moved and Bill Rodawalt seconded the motion to introduce Ordinance 2020-03.

- AML is continuously working on the code model. It is anticipated updates will be needed in the future.

VOTE: The motion passed by unanimous roll call vote.

- c. Introduce Ordinance No. 2020-04; An Ordinance of the Dillingham City Council Amending Chapter 4.30, Contract and Purchase Procedures to Adjust the Purchase Parameters

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to Introduce Ordinance 2020-04.

VOTE: The motion passed by unanimous roll call vote.

- d. Adopt Resolution No. 2020-08; A Resolution of the Dillingham City Council Accepting the Year End audit for the Fiscal Year Ending June 30, 2019

MOTION: Bill Rodawalt moved and Andy Anderson seconded the motion to adopt Resolution 2020-08.

VOTE: The motion passed by unanimous roll call vote.

- e. Adopt Resolution No. 2020-09; A Resolution of the Dillingham City Council Supporting the State of Alaska House Joint Resolution 9: Requesting the United States Secretary of the Treasury to Mint Not Less Than 5,000,000 \$1 Coins Honoring Elizabeth Peratrovich Under the Native American \$1 Coin Act

MOTION: Gregg Marxmiller moved and Bill Rodawalt seconded the motion to adopt Resolution 2020-09.

- A coin was brought for all Council Members.

VOTE: The motion passed by unanimous roll call vote.

- f. Adopt Resolution No. 2020-10; A Resolution of the Dillingham City Council Approving the Write Off of Bad Debts Payable to the City for Personal Property Tax, Sales Tax and Penalty and Interest, Harbor/Dock Invoices, and Other Misc. Debt Dated 2010 – 2013

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to adopt Resolution 2020-10.

- A write-off is removed from the city liabilities, but is not forgiven.

VOTE: The motion passed by unanimous roll call vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Friends of the Landfill

Mayor Ruby recommended Jayne Bennett to the Friends of the Landfill Committee.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion concur with the Mayors recommendation.

VOTE: The motion passed unanimously by roll call vote.

- 2) Library Advisory Board
- 3) School Facility Committee

There were no letters of interest.

- b. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

There were no progress reports.

10. NEW BUSINESS

There was no new business.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

Chris Napoli:

- Stated he is looking forward to learning more having Corona Virus discussions.

Bill Rodawalt:

- Noted a citizen requested the City look into having public port-a-potty's.

Gregg Marxmiller:

- Thanked staff for getting information on the Corona Virus on the website.

13. MAYOR'S COMMENTS

Alice Ruby:

- Commented a special meeting is needed to address Corona Virus and City preparedness.

MOTION: Chris Napoli moved and Kaleb Westfall seconded the motion hold a Special Council Meeting on Thursday, March 19, 2020, at 5:30 p.m.

VOTE: The motion passed unanimously by roll call vote.

- Noted the Kenai request for a Resolution to support the Civil Air Patrol. The City Clerk was directed to have a Resolution in the next regular council meeting.
- Stated she attended the SWAMC Conference. A new Air Transportation Working Group was formed.
- A moment of silence was observed for those residents lost since the last meeting.

14. EXECUTIVE SESSION

a. Legal Matter – NETC vs. City of Dillingham

MOTION: Kaleb Westfall moved and Andy Anderson seconded the motion to enter into executive session to discuss a Legal Matter. [8:11 p.m.]

VOTE: The motion passed unanimously by roll call vote.

Council Member Napoli was excused from the Executive Session. Tod Larson and Lori Goodell were invited to stay. City Attorney Charles Cacciola attended by phone.

MOTION: Gregg Marxmiller moved and Bill Rodawalt seconded the motion to exit executive session. [8:38 p.m.]

VOTE: The motion passed unanimously by roll call vote.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:38 p.m.


Mayor Alice Ruby [SEAL]

ATTEST:


Lori Goodell, City Clerk

Approval Date: April 2, 2020