

**1. CALL TO ORDER**

A regular meeting of the Dillingham City Council was held on Thursday, November 7, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:04 p.m.

**2. ROLL CALL**

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Curt Armstrong	Aksel Buholm
Gregg Marxmiller	Chris Napoli	Bill Rodawalt

Staff in attendance:

Tod Larson	Lori Goodell	Dan Pasquariello
------------	--------------	------------------

**3. APPROVAL OF MINUTES**

- a. Special Council Meeting, September 9, 2019
- b. Special Council Meeting, October 15, 2019
- c. Special Council Meeting, October 25, 2019

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to adopt the minutes of September 9, 2019, October 15, 2019, and October 25, 2019.

MOTION: Bill Rodawalt moved and Chris Napoli seconded to amend the October 25, 2019 minutes under item 4.c. to add, contracts with single bidders will be avoided when possible.

VOTE: The motion to amend passed unanimously by voice vote.

VOTE: The amended motion passed by a majority; Andy, Curt, Gregg, Chris, and Bill voting yes, with Aksel opposed.

**4. APPROVAL OF CONSENT AGENDA**

- a. Adopt Resolution No. 2019-29; A Resolution of the Dillingham City Council Expressing Thanks and Commendation to Ms. Susanna Henry

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to approve the consent agenda.

VOTE: The motion passed by unanimous voice vote.

**APPROVAL OF AGENDA**

MOTION: Bill Rodawalt moved and Aksel Buholm seconded the motion approve the agenda.

VOTE: The motion passed unanimously by voice vote.

**5. STAFF REPORTS**

- a. The following items were reported on:
  - The draft Wastewater Treatment Relocation Study is available on the city website. A workshop will be planned as the process progresses.

- The FY19 audit was completed ahead of schedule.
- The KDLG City Manager corner is not currently done on a regular basis.
- It was noted the new Public Works Director is scheduled to arrive the first of December.
- Remarked the incident in Aleknagik was unfortunate. However, the Dillingham Police Officers and Dispatchers did their job.

b. Standing Committee Reports

Code Review Committee:

- The committee met July 25, and September 12.
- Items discussed: liquor license and marijuana license renewals, current code for casual and isolated sales will be set aside for now allowing more time for data collection. The MOA plastic bag ban fact sheet and ordinance were considered.
- The committee will meet on Nov. 14.

Finance and Budget Committee:

- August and September minutes are included in the council packet for review.
- Internet sales tax was looked at; the city currently receives \$8,000 – \$10,000 a month. AML is still working on a state wide program.
- The FY20 budget revision was finalized.
- A financial strategic plan is being developed. An equipment and facility inventory to be done and used as a budgeting tool.
- A committee to do list will be created.
- The FY18 audit report was received. FY19 audit is underway with the field work completed.

School Facility Committee:

- Capital projects were covered.
- DMC states an annual facility assessment to be conducted. This will be scheduled this month.
- The joint grant writer position has been set aside.
- The city CIP process to be refined and to include DCSD facility major maintenance.
- The next meeting will be scheduled for the spring.

**6. PUBLIC HEARINGS**

There were was no public hearing.

**7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

There was no citizen's discussion.

**8. ORDINANCES AND RESOLUTIONS**

- a. Introduce Ordinance No. 2019-05; An Ordinance of the Dillingham City Council Modifying the Land Use Restrictions on a Portion of Block 5, U.S. Survey 2732, Dillingham Townsite

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to introduce Ordinance 2019-05.

This ordinance broadens the restriction to allow for low income senior housing.

Question called, no objection.

VOTE: The motion passed by unanimous voice vote.

- b. Introduce Ordinance No. 2019-06, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2020 City of Dillingham Budget

MOTION: Gregg Marxmiller moved and Chris Napoli seconded the motion to introduce Ordinance 2019-06.

The original FY20 budget was placeholder while the state budgeting process was still ongoing. It was noted that no more layoffs are desired.

VOTE: The motion passed by unanimous voice vote.

- c. Adopt Resolution No. 2019-25; A Resolution of the Dillingham City Council Authorizing the City Manager to Approve a Collective Bargaining Agreement Between the City of Dillingham and Public Safety Employee Association

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to adopt Resolution 2019-25.

MOTION: Andy Anderson moved and Gregg Marxmiller seconded the motion to table Resolution 2019-25 to the end of the meeting.

VOTE: The motion passed by unanimous voice vote.

- d. Adopt Resolution No. 2019-30; A Resolution of the Dillingham City Council Supporting Curyung Tribal Council's BBEDC Arctic Tern Grant Application for Participation at the 2019 AFN Elders and Youth Conference

MOTION: Gregg Marxmiller moved and Bill Rodawalt seconded the motion to adopt Resolution 2019-30.

Chris Napoli stated he works for BBEDC but has no financial gain from this resolution.

Alice Ruby noted she works for BBEDC, oversees this program but has no financial gain from this resolution.

VOTE: The motion passed by unanimous voice vote.

- e. Adopt Resolution No. 2019-31; A Resolution of the Dillingham City Council Supporting Resolution 2019-1 From the Alaska Association of Harbormasters and Port Administrators in Support of Full Funding (\$12,145,312) For the State of Alaska Municipal Harbor Facility Grant Program in the FY2021 State Capital Budget

MOTION: Andy Anderson moved and Bill Rodawalt seconded the motion to adopt Resolution 2019-31.

VOTE: The motion passed by unanimous voice vote.

- f. Adopt Resolution No. 2019-34; A Resolution of the Dillingham City Council Supporting the 2020 Census Alaska Counts

MOTION: Gregg Marxmiller moved and Chris Napoli seconded the motion to adopt Resolution 2019-34.

This authorized the Mayor to create a committee and appoint committee members. The committee will promote community participation in the 2020 census. Dee Dee Bennis and Marilyn Rosene have agreed to Co-chair this committee.

VOTE: The motion passed by unanimous voice vote.

- g. Adopt Resolution No. 2019-36; A Resolution of the Dillingham City Council Amending the Bank Signature Card for Wells Fargo Checking Account Due to a Change in Council Members

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to adopt Resolution 2019-36.

Question called, no objections.

VOTE: The motion passed by unanimous voice vote.

- h. Adopt Resolution No. 2019-37; A Resolution of the Dillingham City Council Amending the Investment Account Signature Authority Forms for City Investment Accounts Due to a Change in Council Members

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to adopt Resolution 2019-37.

VOTE: The motion passed by unanimous voice vote.

- i. Adopt Resolution No 2019-38, A Resolution of the Dillingham City Council Waiving the Purchase Requirements and Enter Into an Agreement with Alaska Communications to Upgrade the IT System

MOTION: Andy Anderson moved and Aksel Buholm seconded the motion to adopt Resolution 2019-38.

- Two courses of action were discussed. One, replace critical components, 20% of machines, and servers. Two, replace all items identified as needed by Alaska Communications.
- City Manager recommends replacement of all needed items, increasing efficiencies, and reducing impact to work force. IT plan to be integrated. Service contract and warranties will be in place.

VOTE: The motion passed by unanimous voice vote.

## 9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
  - 1) Senior Advisory Commission – 1 seat
  - 2) Library Advisory Board – 1 seat
  - 3) Friends of the Landfill – 2 seats
  - 4) School Facility Committee – 1 seat
  - 5) Port Advisory Committee – 2 seats

There were no letters of interest for the Senior Advisory Commission, School Facility Committee, and Port Advisory Committee.

Mayor Ruby recommended to appoint Janet Dieckgrafe to the Library Advisory Board.

c

Mayor Ruby recommended to appoint Debi McLean and Lauren Watine to the Friends of the Landfill Committee.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to concur with the Mayors recommendation.

VOTE: The motion passed as amended by unanimous voice vote.

- a. Progress Report

- 1) Dave Carlson House Property
- 2) Territorial School

There were no progress reports.

#### 10. NEW BUSINESS

- a. Approve Action Memorandum No. 2019-11; Modify FY20 Aggregate Contract

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to approve Action Memorandum 2019-11.

VOTE: The motion passed by unanimous voice vote.

- b. Approve Action Memorandum No. 2019-12; Approve FY20 fuel contract

MOTION: Chris Napoli moved and Bill Rodawalt seconded the motion to approve Action Memorandum 2019-12.

No propane bid was received, and will be purchased at market value.

VOTE: The motion passed by unanimous voice vote.

- c. Approve Action Memorandum No. 2019-13; Authorize the City Manager to enter into a renewal contract with Premera Blue Cross Blue Shield and Navia for an HRA

MOTION: Andy Anderson moved and Aksel Buholm seconded the motion to approve Action Memorandum 2019-13.

Premium increase was minimal. Dental premium was decreased. Finance and Budget Committee will look at options again at the next renewal.

VOTE: The motion passed by unanimous voice vote.

- d. Adopt Action Memorandum No. 2019-14, Authorize Administrative Leave for Christmas and New Year's Holiday

MOTION: Aksel Buholm moved and Gregg Marxmiller seconded the motion to approve Action Memorandum 2019-14.

This does not cost the city any out of pocket revenue. This rewards staff with extra leave.

VOTE: The motion passed by unanimous voice vote.

- e. Update Committee Appointment

Recommendations noted by Mayor for committees:

- Code Review Committee: Chris Napoli, Chair. Bill Rodawalt new member.
- Port Advisory Committee: Term limits as required by Resolution 2010-66 were initiated.
- School Facility Committee: Robin Samuelsen has resigned.
- Board of Equalization: Gregg Marxmiller, Chris Napoli, and Bill Rodawalt, with Andy Anderson as an alternate.
- Territorial School Committee: Bill Rodawalt

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to concur with the Mayors recommendation.

VOTE: The motion passed by unanimous voice vote.

### **11. CITIZEN'S DISCUSSION (Open to the Public)**

There was no citizen discussion.

### **12. COUNCIL COMMENTS**

Aksel Buholm:

- Stated he is resigning his seat on council due to his job and being out of town so frequently. Notified Council this will be his last meeting.

Curt Armstrong:

- Stated he's sorry to hear Aksel is leaving but understands how difficult it is to attend by phone.
- Expressed thanks to the rescue squad, noting they are an outstanding group.

Gregg Marxmiller:

- Thanked Aksel, noting it is tough to attend by phone.
- Mentioned he appreciates the crowns on the roads.

Andy Anderson:

- Noted he enjoyed working with Aksel and will miss him.
- Commented it is a joy to drive by the harbor with the clean-up efforts completed.

Chris Napoli:

- Thanked Aksel for his service.
- Stated the Bingman property cleanup was fantastic.
- Noted the Public Safety and Fire Department stats; kudos to them for a 24/7 job.
- Remarked Grandma's House is holding a rummage sale Nov. 9, 10 a.m. – 5 p.m.

### **13. MAYOR'S COMMENTS**

Alice Ruby:

- Upcoming calendaring items: joint School Board / City Council meeting, Council Training.
- Representative Edgmon will be holding an informal meeting in January.
- Thanked Aksel for his time on Council. Noted that council will declare his seat vacant at the December meeting and advertise for letters of interest for seat C, with subsequent appointment in January.
- Offered congratulations on the FY19 audit.
- Noted Dee Dee Bennis is enthusiastic about the Complete Count Committee.
- Requested a moment of silence for individuals lost since the last meeting.

### **14. EXECUTIVE SESSION**

- a. Legal Matters: Union Negotiations, and Legal Update
- b. City Manager Evaluation

MOTION: Gregg Marxmiller moved and Chris Napoli seconded the motion to enter into executive session to discuss matters which by law are confidential, and negotiations with labor organizations. [8:37 p.m.]

VOTE: The motion passed unanimously by voice vote.

Chris Napoli excused himself from Executive Session from 8:40 p.m. to 9:13 p.m.

MOTION: Andy Anderson moved and Aksel Buholm seconded the motion to exit executive session. [9:55 p.m.]

VOTE: The motion passed unanimously by voice vote.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to take off the table and approve Resolution 2019-25.

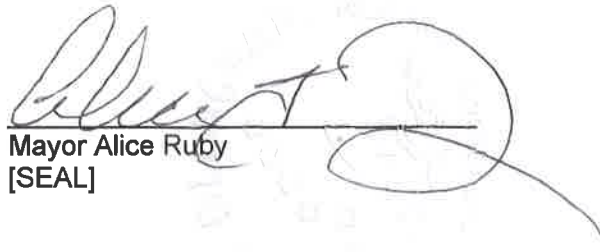
VOTE: The motion passed unanimously by voice vote.

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to concur with the Mayors recommendation for pay and extend the City Manager's contract through 2022.

VOTE: The motion passed unanimously by voice vote.


**15. ADJOURNMENT**

Mayor Ruby adjourned the meeting at 9:57 p.m.



Mayor Alice Ruby  
[SEAL]

ATTEST:



---

Lori Goodell, City Clerk

Approval Date: 12/5/2019