

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, November 1, 2018, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:01 p.m. The meeting was preceded by the Mayor administering the Oath of Office to Officer Newman, Officer Thomas, and Officer Delano.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Chris Maines	Gregg Marxmiller – attended via teleconference
Curt Armstrong	Chris Napoli	

Aksel Buholm was excused.

Staff in attendance:

Tod Larson	Lori Goodell	Dan Pasquariello
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, October 4, 2018
- b. Special Council Meeting, October 11, 2018

MOTION: Chris Maines moved and Chris Napoli seconded the motion to adopt the minutes of October 4, 2018, and October 11, 2018.

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

- a. Approve Resolution 2018-21, A Resolution of the Dillingham City Council Amending the Investment Account Signature Authority Forms for City Investment Accounts Due to a Change in Council Members and Personnel
- b. Approve Resolution 2018-22, A Resolution of the Dillingham City Council Amending the Bank Signature Card for Wells Fargo Checking Account Due to a Change in Council Members

MOTION: Chris Maines moved and Curt Armstrong seconded the motion to approve the consent agenda.

VOTE: The motion passed unanimously by roll call vote.

APPROVAL OF AGENDA

MOTION: Chris Napoli moved and Chris Maines seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by roll call vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager Larson reported on the following items in addition to his staff report:

- A community outreach session with KDLG was proposed to take place every other Friday prior to open line. This will be a positive approach to keep the citizens informed of city business.
- Bids were requested for the gravel road maintenance plan. One bid was received; a plan is currently being put together.
- The metal pile at the landfill will be moved to allow clean up at the harbor Bingman property.

Discussion:

- Council is in favor of public outreach on KDLG. This will be a presentation format only, and Councilmembers could also participate.
- The City Manager was given authorization to utilize \$20,000 in the existing public works budget for gravel road maintenance. It was requested that a written plan be brought to council.

b. Standing Committee Reports

Code Review Committee:

Chris Maines reported the committee reviewed Title 7, discussed 4.15.030 and determined that no changes were needed at this time, recommended Council adopted Ordinance 2018-08 updating DMC 15.08, and made recommendation to not protest the Willow Tree Inn liquor license transfer and to protest Olsen's Liquor Store liquor license renewal application for failing to submit sales tax reports to the city.

Finance and Budget Committee:

There was no report given.

6. PUBLIC HEARINGS

a. Willow Tree Inn Liquor License Transfer

Paul Kelly commented the license transfer is for ownership, the location will remain the same. The new ownership is dedicated to returning the facility to its former use in the community. They have invested time and money to improve the facility and pay off past debts and ask the council to not object to the license transfer.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There were no comments.

8. ORDINANCES AND RESOLUTIONS

- a. Approve Resolution 2018-23; A Resolution of the Dillingham City Council Supporting Resolution No. 2018-01 From the Alaska Association of Harbormasters and Port Administrators in Support of Full Funding (\$7,409,439) for the State of Alaska Municipal Harbor Facility Grant Program in the FY2020 State Capital Budget

MOTION: Chris Maines moved and Andy Anderson seconded the motion to approve Resolution 2018-23.

QUESTION called; no objection

VOTE: The motion passed by unanimous roll call vote.

9. UNFINISHED BUSINESS

a. Citizen Committee Appointments

1) Library Advisory Board, 1 Seat Open

Mayor Ruby recommended Kathy McLinn be appointed to the Library Advisory Board.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to concur with the Mayors recommendation.

VOTE: The motion passed by unanimous roll call vote.

- b. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

There were no progress reports.

10. NEW BUSINESS

- a. Approve Action Memorandum 2018-10, Authorize Administrative Leave for Christmas and New Year's Holiday

MOTION: Chris Maines moved and Chris Napoli seconded the motion to approve Action Memorandum 2018-10.

VOTE: The motion passed by unanimous roll call vote.

- b. Willow Tree Inn Liquor License Transfer

Discussion:

- There is bad payment history with last minute reparations when the liquor license is up for renewal.
- The new owner has all accounts now paid current with the city and obtained a Dillingham business license.
- Alcohol continues to be a long term social problem; does the city need to have a second bar?
- The business does have an economic value to the city.

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to take no action on the Willow Tree Inn Liquor License Transfer.

VOTE: The motion passed by unanimous roll call vote.

- c. Olsen's Liquor Store Liquor License Renewal

Discussion:

- Code Review Committee recommended to oppose the renewal based on 6 months of required sales tax reports not submitted to the city.
- Sales tax reports are required even if there were no sales in a given month.
- Does the City of Dillingham need two package liquor stores?

MOTION: Chris Napoli moved and Chris Maines seconded the motion to protest the Olsen's Liquor Store Liquor License Renewal.

VOTE: The motion passed by unanimous roll call vote.

- d. Standing Committee Appointments

Mayor Ruby recommended changes to the following committees:

- Chris Maines as Mayor Pro Tempore
- Code Review Committee; Chair Chris M., Chris N., Alice, Gregg, Manager, City Clerk
- Finance & Budget Committee; Chair Andy, Curt, Aksel, Alice, Manager, Finance Director
- Facility Committee; Chair Alice, Chris N., Alternate – Aksel
- Board of Equalization; Alice, Chris M, Curt, Chris N, Alternate – Gregg

MOTION: Chris Napoli moved and Chris Maines seconded the motion to concur with Mayor Ruby's committee appointment recommendations.

VOTE: The motion passed by unanimous roll call vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen discussion.

12. COUNCIL COMMENTS

Chris Maines:

- Informed that former Councilmember Billy Maines is doing better and thanks all for their best wishes.

13. MAYOR'S COMMENTS

Alice Ruby:

- Stated a joint School Board / City Council meeting has a tentative date of December 13. Suggested agenda items;
 - City Financial Situation
 - School Funding Formula
 - Enrollment Trends
 - Facilities Overview
 - Capital Concerns and Expectations
 - Teacher Retention
- A moment of silence was observed for all those lost since the last meeting.

14. EXECUTIVE SESSION

- a. Legal Update – Backford v City of Dillingham
- b. Personnel Issue – City Manager Evaluation

MOTION: Chris Maines moved and Andy Anderson seconded the motion to enter into executive session to discuss Backford v City of Dillingham and the City Manager Evaluation. (8:15 pm)

City Manager and City Clerk were invited to stay.

VOTE: The motion passed by unanimous roll call vote.

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to exit executive session. (8:43 pm)

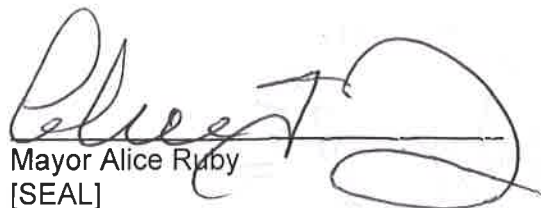
VOTE: The motion passed by unanimous roll call vote.

MOTION: Chris Napoli moved and Chris Maines seconded the motion authorize the Mayor to extend the City Managers contract by two years and increase the salary by 3%.

VOTE: The motion passed by unanimous roll call vote.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:43 p.m.


Mayor Alice Ruby
[SEAL]

ATTEST:



Lori Goodell, City Clerk

Approval Date: Dec. 6, 2018