

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, September 6, 2018, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:14 p.m. The meeting was preceded by a workshop at 6:00 p.m. to discuss funding options for CIP projects.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Chris Maines	Aksel Buholm
Curt Armstrong	Chris Napoli	Paul Liedberg – via phone

Staff in attendance:

Tod Larson	Cynthia Rogers
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, August 2, 2018
- b. Board of Equalization Meeting, August 16, 2018
- c. Special Council Meeting, August 27, 2018

MOTION: Chris Maines moved and Chris Napoli seconded the motion to adopt the minutes of August 2, 2018, August 16, 2018, and August 27, 2018.

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Chris Maines moved to approve the amended agenda and Aksel Buholm seconded the motion.

Discussion: Move item 8 e. up to 8 a. to allow timing for public participation.

MOTION: Chris Maines moved to move item 8 e. up to 8 a. as a friendly amendment.

VOTE: The motion passed unanimously by roll call vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager Larson reported on the following items in addition to his staff report:

- City Attorney gave a brief summation of the Janus Supreme Court case.
- Streets budget has been reduced to approximately 61% of FY14 levels. Proposed road maintenance plan to have QAP pulverize the downtown roads identified reducing the potholes by about 85%. City crew will patch bigger areas until the streets are redone next year. A gravel roads management plan is being put together and will be taken to Finance and Budget

Committee for funding consideration, to fund roads at an appropriate level. Also, look at funding for another heavy equipment operator position to assist with maintenance of roads.

b. **Standing Committee Reports**

Code Review Committee: Chris Maines reported from the committee met in March and then not again until August, Title 7 is being worked on with a total rewrite coming from the City Attorney. Two code ordinances have been submitted on the agenda for introduction tonight; a business license exemption, and extending the sunset clause on tax threshold on fishing vessels and aircraft for three more years. Plastic bag usage in the community is being revisited.

Finance and Budget Committee: Paul Liedberg reported from the minutes in the packet, noting the committee is discussing marijuana taxation. No decisions have been made, sales tax and excise tax are being considered. Licensing by the State for the three applications submitted will not be done before December. The 6% sales tax is currently active for all retail sales.

6. PUBLIC HEARINGS

There was no public hearing.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

- a. Corey Evans, President Dillingham School Board, and Jason Johnson, Dillingham City School District Superintendent

Corey Evans, President Dillingham School Board: reported there was a lengthy hiring process for the DCSD Superintendent. The school year has had a positive start.

Jason Johnson, Dillingham City School District Superintendent: stated he is thrilled to be in Dillingham. He plans on staying in the community and looks forward to getting the school board and city council together.

8. ORDINANCES AND RESOLUTIONS

- a. Resolution 2018-16, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Competitive Bid Process and Approve Emergency Road Repairs

MOTION: Chris Maines moved and Chris Napoli seconded the motion to adopt Resolution 2018-16.

Discussion: QAP bid breaks down the work by street so Council can consider the project as a whole or by individual roads. City Manager recommendation is to do all the roads proposed in the bid. The general fund can currently handle the cash flow for this project. This project was not budgeted for in the FY19 cycle. Council should use caution when spending down the reserves. Traffic control will be done through public notice informing of road closures while work is being done. This project is to keep the roads passable until they are rebuilt in the 2019 construction season. Not all roads listed are part of the truck route used for the outfall pipe project. There is no guarantee the 2019 state project for downtown road rehabilitation is going to happen. With proper maintenance the roads will last up to five years. Councilmember Buholm informed council that he was employed by QAP in the past, he is no longer employed by QAP and has no financial interest in this project.

QUESTION called; no objections

VOTE: The motion to adopt Resolution 2018-16 passed unanimously by roll call vote.

- b. Ordinance 2018-05. An Ordinance of the Dillingham City Council Amending Section 4.16.020 Business License, to Add an Exemption for Casual and Isolated Sales

MOTION: Chris Maines moved and Andy Anderson seconded the motion to introduce Ordinance 2018-05.

VOTE: The motion to adopt Resolution 2018-12 passed unanimously by roll call vote.

- c. Ordinance 2018-06, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions Renewing the Taxable Amount for Fishing Vessels and Aircraft

MOTION: Chris Maines moved and Chris Napoli seconded the motion to Introduce Ordinance 2018-06.

Discussion: a financial impact was requested regarding 4.15.030 C (1) if the cap for senior citizen and disabled veteran discount were to be increased from the state mandate of \$150,000 to \$250,000, as well as the impact that the cap has had to taxation of aircraft. 8:04

VOTE: The motion to introduce Ordinance 2018-06 passed unanimously by roll call vote.

- d. Resolution 2018-14, A Resolution of the Dillingham City Council Authorizing Foreclosure Proceedings on Delinquent Property Taxes for the Years 2012-2017

MOTION: Chris Maines moved and Aksel Buholm seconded the motion to adopt Resolution 2018-14.

Discussion: The foreclosure list is published in the paper and posted in three locations locally.

VOTE: The motion to adopt Resolution 2018-14 passed unanimously by roll call vote.

- e. Resolution 2018-15, A Resolution of the Dillingham City Council Awarding the Contract for the Fire Suppression Work at the Department of Public Safety

MOTION: Andy Anderson moved and Chris Maines seconded the motion to adopt Resolution 2018-15.

Discussion: this is the #2 priority on the CIP list. The work will be completed by the end of the year. The bid alternate of an AC unit was determined not to be a good value.

VOTE: The motion to adopt Resolution 2018-15 passed unanimously by roll call vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments

- 1) Senior Advisory Commission, 1 Seat Open

Mayor Ruby recommended Jerry Robinson to the Senior Advisory Commission.

MOTION: Andy Anderson moved and Chris Maines seconded the motion to concur with Mayor Ruby's recommendation to appoint Jerry Robinson to the Senior Advisory Commission.

QUESTION called, no objections.

VOTE: The motion passed by unanimously by roll call vote.

- 2) Library Advisory Board, 1 Seat Open

There was no letter of interest for the Library Advisory Board.

- b. Progress Report

- 1) Dave Carlson House Property

- 2) Territorial School

There were no progress reports.

10. NEW BUSINESS

a. City Manager Evaluation

City Manager contract states an evaluation will begin September 1st and be discussed, and delivered by October 15th. The clerk will email the form to council members to fill out and email back. The Mayor will combine/consolidate the responses, and scoring. The final combined document goes to Council for review in executive session, and then determined how to deliver to the City Manager.

11. CITIZEN'S DISCUSSION (Open to the Public)

Michael Bennett: Stated DMC 2.42.050 A(2) makes boat haulers responsible to verify the boats they haul have a current harbor sticker. He asked council to consider repealing this as it is not the haulers responsibility to enforce city regulations. The city dock is not a secured port, it should be according to the 2002 maritime transportation security act. This is a safety issue.

Discussion: boats should have a current harbor sticker showing; that indicates the owner has no outstanding debt with the city. Having boat haulers help verify current stickers makes enforcement easier for the city with limited personnel. Boat haulers are users of city facility but are not now required to pay a fee. Fees and security can be reviewed by the Port Committee in their fall meeting.

12. COUNCIL COMMENTS

Aksel Buholm:

- Noted the School Board starts meeting reciting the Pledge of Allegiance.

Chris Maines:

- Requested to be part of the team that approaches the tribe when requesting matching funds for CIP list projects.

13. MAYOR'S COMMENTS

Alice Ruby:

- The harbor assignment, BBNC land inquiry, sent to the planning commission; Council is looking for a report of positives/negatives, impact on the harbor, a recommendation of action. The City has a formality for disposal of property.
- The election judges were thanked. Marilyn Rosene served as chair doing an excellent job.
- All candidates who declared to run for office were thanked. Councilmembers are appreciated and noted this is an unpaid, sometimes thankless service.
- Staff was thanked for doing a spectacular job; the level of activity/use this summer was high.
- A moment of silence was observed for Bob Kalstrom and all those lost since the last meeting.


14. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:29 p.m.



Mayor Alice Ruby
[SEAL]

ATTEST:



Lori Goodell, City Clerk

Approval Date: 10/4/2018