

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, June 7, 2018, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:22 p.m. This was preceded by two Workshops, CIP priorities and funding, and the FY19 Budget.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Tracy Hightower	Curt Armstrong	Andy Anderson
Paul Liedberg	Aksel Buholm	

Council members excused: Chris Maines

Staff in attendance:

Tod Larson	Lori Goodell	Anita Fuller
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, May 10, 2018
- b. BOE Meeting, May 17, 2018

MOTION: Aksel Buholm moved and Andy Anderson seconded the motion to approve the minutes of May 10, 2018, and BOE Meeting minutes of May 17, 2018.

Minor typographical errors were corrected.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda

APPROVAL OF AGENDA

MOTION: Paul Liedberg moved to approve the agenda and Tracy Hightower seconded the motion.

VOTE: The motion to approve the agenda passed unanimously by voice vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager reported on the following items:

- There have been many transitions outgoing/incoming including new hires, seasonal, and interns;
- City Clerk, Lori Goodell, will be acting city manager June 8 – June 24;
- School Facility Committee meeting was held May 30th.

Discussion:

- No application for summer EMT's have been received. Next year recruitment will start earlier, include a broader search area, and have the possibility of housing arrangements;

- The condition of roads continue to be addressed. The age of the roads and extremely wet season have contributed to road failures. Public Works continues to repair as conditions, staffing, and equipment allow;
- Options for assistance with local contractors can be explored;
- Retention factors include pay/benefits/good working team/training. Opportunities for training could include Union classes (if offered), and BBEDC.

b. Standing Committee Reports

Code Review Committee:

Nothing to report

Paul Liedberg, Finance and Budget Committee:

- FY19 Budget was finalized;

Discussion:

- There are several pending marijuana applications with the state. Council has authorized the Finance and Budget Committee to review taxation options and submit a written recommendation. Work done by the Marijuana Advisory Committee will also be reviewed. Previously Dillingham had opted to be a wet community with reliance on state mandates.

Alice Ruby, School Facility Committee:

- Capital Improvements were discussed. Air filter system was determined to be the highest need. The committee is scheduled to meet again in August.

6. PUBLIC HEARINGS

- a. Ordinance No. 2018-04, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY 2019 City of Dillingham Budget (*Introduced May10, 2018*)

There were no comments.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen discussion.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2018-04, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY 2019 City of Dillingham Budget (*Introduced May 10, 2018*)

MOTION: Andy Anderson moved and Paul Liedberg seconded the motion to adopt Ordinance 2018-04.

MOTION: Paul Liedberg moved and Aksel Buholm seconded the motion to add \$10,000 in non-departmental appropriations for the purpose of conducting sales tax audits.

VOTE: The motion to amend the budget passed by majority voice vote four in favor, with Tracy Hightower opposed.

No further discussion.

VOTE: The motion to adopt Ordinance 2018-04 as amended passed by majority voice vote four in favor, with Tracy Hightower opposed.

- b. Adopt Resolution No. 2018-07, A Resolution of the Dillingham City Council Establishing the Rate of Levy of Tax, the Date Taxes are Due, and the Delinquent Date for Calendar Year 2018, and Accepting the Certification of the Tax Roll

MOTION: Paul Liedberg moved and Andy Anderson seconded the motion to adopt Resolution 2018-07.

VOTE: The motion passed unanimously by voice vote.

- c. Adopt Resolution No. 2018-08, A Resolution of the Dillingham City Council Authorizing the City Manager to Identify Funding and Issue RFP's per the FY2019 Legislative Priority List.

MOTION: Tracy Hightower moved and Paul Liedberg seconded the motion to adopt Resolution 2018-08.

Discussion: This resolution advises the City Manager which projects council places high priority on, as well as provides authority to pursue various avenues of funding. The complex RFP's will be compiled with assistance from Bristol Engineering. The list includes the Fire Hall extension, funding sources will be sought for this project.

MOTION: Andy Anderson moved and Paul Liedberg seconded the motion to amend the amount for the Landfill Goundwater Monitoring Wells to \$300,000, and Water System Improvements - Downtown Streets Support to \$600,000.

VOTE: The motion to amend Resolution 2018-08 passed unanimously by voice vote.

No further discussion.

VOTE: The motion to adopt Resolution 2018-08 as amended passed unanimously by voice vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments

- 1) Senior Advisory Commission, 2 Seats Open

One letters of interest was received from Flossie Andersen for Seat B. Mayor Ruby recommended that Ms. Andersen be appointed to the Senior Advisory Commission.

MOTION: Paul Liedberg moved and Tracy Hightower seconded the motion to concur with the Mayors recommendation.

VOTE: The motion passed unanimously by voice vote.

- 2) Library Advisory Board, 1 Seat Open

There were no letters of interest.

- b. Progress Report

- 1) Dave Carlson House Property

- 2) Territorial School

There are no updates at this time.

10. NEW BUSINESS

- a. Adopt Action Memorandum 2018-05, Approve the City Manager's appointment of Anita Fuller to the position of Finance Director

MOTION: Tracy Hightower moved and Andy Anderson seconded the motion to Adopt Action Memorandum 2018-05.

MOTION: Tracy Hightower moved and Paul Liedberg seconded to motion to amend Action Memorandum to include the appointment of Anita Fuller to the position of Finance Director and City Treasurer

VOTE: The motion to amend passed unanimously by voice vote.

There was no further discussion.

VOTE: The motion to adopt as amended passed unanimously by voice vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen discussion.

12. COUNCIL COMMENTS

Aksel Buholm:

- Direction was given to City Manager to assess costs associated with road repairs. Streets to be addressed have with major needs, to include but not limited to, Seward St, D Street, and Nerka;
- Request a report on a salvage RFP for clean up at the Bingman property;
- Update on Public Works Director (manager explained the city is continuing to move forward as a job share between Port Director as day-to-day management, and Planning Director having admin oversight);
- A joint School Board/City Council meeting will be scheduled as soon as possible;
- City Manager instructed to enjoy his time off.

Paul Liedberg:

- Finance and Budget meets in June and can take up the Marijuana issue to bring a report to council in August. Records from past committee will be reviewed;
- Tod request to have fun on his time off;
- Community members, Mayor, and City Manager were thanked for their efforts regarding the Memorial Day Service.

Tracy Hightower

- Submitted a verbal resignation to be effective immediately. He will be moving away from politics and more toward activism.

Discussion: City Clerk was directed to include Municipal Code section regarding filling council member vacancies in the next council packet.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Thanked the organizers of the Memorial Day Service, and City Manager for stepping in and being the face of the city, Public Works and Public Safety for a doing a good job;
- On June 25 the Rasmussen Board will be in town, the City of Aleknagik will unveil their new Senior Van at the Dillingham Senior Center. Rasmussen funded upgrades at the senior center;
- Cynthia and Anita were welcomed;

- A moment of silence was observed for Wassily Kapotak and all those lost since the last meeting.

14. EXECUTIVE SESSION

- a. Personnel Matter

- b. Attorney Update on Pending Litigation

MOTION: Paul Liedberg moved and Aksel Buholm seconded the motion to enter into executive session to discuss Personnel Matter and Attorney Update on Pending Litigation. [8:17 p.m.]

Discussion: Executive session to include city manager and city clerk.

VOTE: The motion passed unanimously by voice vote.

MOTION: Paul Liedberg moved and Andy Anderson seconded the motion to exit executive session. [8:44 p.m.]

VOTE: The motion passed unanimously by voice vote.

MOTION: Paul Liedberg moved and Andy Anderson seconded the motion to concur with City Manager recommendation for finance director wage.

VOTE: The motion passed unanimously by voice vote.

MOTION: Paul Liedberg moved and Andy Anderson seconded the motion to concur with the Attorney recommendation regarding the DOT & PF condemnation suit.

VOTE: The motion passed unanimously by voice vote.

14. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:46 p.m.


Mayor Alice Ruby
[SEAL]

ATTEST:



Lori Goodell, City Clerk

Approval Date: June 21, 2018