

**1. CALL TO ORDER**

A regular meeting of the Dillingham City Council was held on April 5, 2018 at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Tracy Hightower	Curt Armstrong	Andy Anderson	Chris Maines
Paul Liedberg	Aksel Buholm		

Staff in attendance:

Tod Larson	Lori Goodell	Navin Bissram	Dan Pasquariello
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**3. APPROVAL OF MINUTES**

- a. Regular Council Meeting, February 1, 2018
- b. Special Council Meeting, March 29, 2018

MOTION: Chris Maines moved and Andy Anderson seconded the motion to approve the minutes of February 1, 2018, and March 29, 2018.

There was no discussion

VOTE: The motion passed as amended unanimously by voice vote.

**4. APPROVAL OF CONSENT AGENDA**

There was no consent agenda.

**APPROVAL OF AGENDA**

Item 8.e., Ordinance 2018-04, An Ordinance of the Dillingham City Council Amending Title 7, Animals by Adding Classification and Regulation to Section 7.07 Animal Behavior will be removed from the agenda.

MOTION: Chris Maines moved to approve the agenda as amended and Tracy Hightower seconded the motion.

VOTE: The motion to approve the agenda passed unanimously by voice vote.

**5. STAFF REPORTS**

- a. City Manager and Staff Reports

City Manager reported on the following items:

- Recruitment efforts are being increased; the Executive Assistant is traveling to meet with various organizations for this purpose;
- A motor for the ice machine is in route. Target date for installation is the week of April 9;
- Public Works has received parts for the heavy equipment that was down and are working on improvements to the roads;
- The road by the post office has failed. Several solutions are; piggy back on the 2019 state road project; return that portion of road to unpaved; cold patch; or do nothing and continue to fill with gravel;
- Engle Entertainment is exploring a production on rural AK police departments and has inquired if Dillingham is interested in participating;
- The first EOP meeting is Friday April 13;
- Pebble mine comment period ends April 30. A letter will be drafted and sent to the ACoE.

Discussion:

- Recruitment efforts could be pursued even further out then just Alaska;
- Roads are bad this time of year, continue to fix what can be done until long term solution is available;
- Critical infrastructure needs to be identified including costs;
- If there is no benefit from participation in Engle Entertainment there is no interest.

**MOTION:** Aksel moved to direct the City Manager to present to council as soon as possible a list of critical infrastructure projects and possible sources of funding, and authorize him to retain help if necessary to create the list, Chris Maines seconded the motion.

**VOTE:** The motion passed unanimously by voice vote.

- ACoE letter should be fact based, and outline tangible issues such as financial impact to the city, UTBB can give guidance, Chris and Paul to assist as needed;
- Fire Department is requesting two seasonal EMT's. Ambulance fund can be utilized to fund this program. Proposal to be available for May meeting;
- Current fish box structure at landfill brings concern about bear activity. Ideas for a solution will be explored.

b. Standing Committee Reports

Alice Ruby, Code Review Committee:

- Animal Ordinance was worked on and will be on the May agenda;
- After meeting with members of the community the committee is recommending adjusting the tax cap to \$3,500;
- The next code committee meeting will be rescheduled to April 19.

Paul Liedberg, Finance and Budget Committee:

- Tobacco tax ordinance was finalized;
- Budget process has been started, Revenues reviewed and dept. budgets have been assessed. Council will be appraised of budget status as early as possible.

**6. PUBLIC HEARINGS**

- a. 2018-01, An Ordinance of the Dillingham City Council Amending Title 4.15.200 Foreclosure List, Timeframe to Present the Foreclosure List to Council (*Introduced February 1, 2018*)

There was no public comment.

**7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

- a. Nushagak Hydro Project Feasibility Presentation – Bob Himschoot

Bob Himschoot gave a PowerPoint presentation outlining the hydroelectric power plant project.

## 8. ORDINANCES AND RESOLUTIONS

- a. Introduce Ordinance No. 2017-10(Sub-2), An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Title 4 – Revenue and Finance by the Addition of a new Chapter 4.24 Imposing an Excise Tax on Cigarettes and Tobacco Products

MOTION: Chris Maines moved and Andy Anderson seconded the motion to introduce Ordinance 2017-10(Sub-2).

MOTION: Paul Liedberg moved to amend Ordinance 2017-10(Sub-2) by replacing 4.24.050 B with;

### B. Sale Outside the City

Provided all persons otherwise subject to this chapter comply with its requirements, any distributor who brings cigarettes or other tobacco products into the City for resale outside of the City shall be allowed a per pack of cigarettes tax credit or a tax credit based on the wholesale price of the tobacco products.

Chris Maines seconded the motion to amend Ordinance 2017-10(Sub-2).

VOTE: The motion to amend Ordinance 2017-10(Sub-2) passed unanimously by voice vote.

VOTE: The motion to introduce Ordinance 2017-10(Sub-2) passed by majority voice vote, five in favor with Tracy Hightower opposing, a public hearing is set for May 3, 2018.

- b. Adopt Ordinance No. 2018-01, An Ordinance of the Dillingham City Council Amending Title 4.15.200 Foreclosure List, Timeframe to Present the Foreclosure List to Council (*Introduced February 1, 2018*)

MOTION: Chris Maines moved and Aksel Buholm seconded the motion to adopt Ordinance 2018-01.

VOTE: The motion passed unanimously by voice vote.

- c. Introduce Ordinance No. 2018-02, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2018 City of Dillingham Budget

MOTION: Paul Liedberg moved and Tracy Hightower seconded the motion to introduce Ordinance 2018-02.

Finance and Budget Committee has gone over the budget amendment line by line. Deficit will come out of the reserve fund. Auditor recommends budget reserve of 30-50% of operating budget.

VOTE: The motion passed unanimously by voice vote.

- d. Introduce Ordinance No. 2018-03, An Ordinance of the Dillingham City Council Amending Title 4.20.050, Sales Tax Exemptions to Adjust the Tax Cap

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to introduce Ordinance 2018-03.

This ordinance is in response to community members input.

VOTE: The motion passed unanimously by voice vote.

## 9. UNFINISHED BUSINESS

### a. Citizen Committee Appointments

#### 1) Senior Advisory Commission, 3 Seats Open

One letter of interest was received from John Heyano for Seat A. Mayor Ruby recommended that Mr. Heyano be appointed to the Senior Advisory Commission.

MOTION: Andy Anderson moved and Chris Maines seconded the motion to concur with the Mayors recommendation.

VOTE: The motion to appoint John Heyano to the Senior Advisory Commission passed unanimously by voice vote.

#### 2) Library Advisory Board, 1 Seat Open

There were no letters of interest.

### b. Progress Report

#### 1) Dave Carlson House Property

#### 2) Territorial School

There are no updates at this time.

## 10. NEW BUSINESS

### a. Schedule a Board of Equalization Organizational Meeting for April 26 at 5:30 PM

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to schedule a BOE Organizational Meeting on April 26.

BOE members are Andy, Curt, Alice, and Chris, with Aksel serving as the alternate.

VOTE: The motion passed unanimously by voice vote.

### b. Schedule a Regular Meeting of the BOE for May 17 at 5:30 PM

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to schedule a Regular Meeting of the BOE on May 17.

VOTE: The motion passed unanimously by voice vote.

### a. Willow Tree Liquor License Renewal

Code Review Committee recommends Council protest this liquor license renewal; the license holder is in arrears on all city accounts.

MOTION: Paul Liedberg moved and Tracy Hightower seconded the motion to support the Code Committee recommendation to take action on the Willow Tree Liquor License Renewal.

The City will write a letter to the Alaska Alcoholic Beverage Control Board informing them of the Willow Tree Inn's account status.

VOTE: The motion passed unanimously by voice vote.

- b. Action Memorandum 2018-01, Authorize the City Manager to Collaborate with Nushagak Cooperative for a Community Clean-Up, May 4, 5, and 6

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve Action Memorandum 2018-01.

The free landfill day will be limited to yellow ALPAR bags only.

VOTE: The motion passed unanimously by voice vote.

#### **11. CITIZEN'S DISCUSSION (Open to the Public)**

Suzie Nunn thanked council for their continued commitment to the tobacco tax ordinance which will increase revenue, decrease smokers, and reduce second hand smoke.

#### **12. COUNCIL COMMENTS**

Chris Maines:

- Thanked Council for deciding to submit comments to ACoE regarding the Pebble Mine;
- Thanked staff for their hard work.

Paul Liedberg:

- Recognized the challenging time regarding staffing, appreciate efforts of City Manager;
- Wood Tikchik Advisory Council met and reported that park operation and staffing is stable;
- Thanked staff.

#### **13. MAYOR'S COMMENTS**

Mayor Ruby:

- Received calls from citizens regarding the condition of the roads, noting good roads are desired but there is understanding of city personnel doing the best job they can;
- Terry Rodgers called regarding the Tony Jones memorial. Many people will be coming for this event.
- A moment of silence was observed for all those lost since the last meeting.

#### **14. EXECUTIVE SESSION**

- a. Legal Matter – Update from Public Safety Department

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to enter into executive session to discuss Legal Matter – Update from Public Safety Department. [9:06 p.m.]


VOTE: The motion passed unanimously by roll call vote.

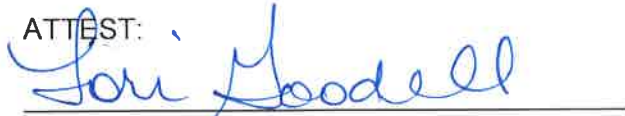
MOTION: Tracy Hightower moved and Aksel Buholm seconded the motion to exit executive session. [9:42 p.m.]

VOTE: The motion passed unanimously by roll call vote.

**15. ADJOURNMENT**

Mayor Ruby adjourned the meeting at 9:43 p.m.

  
Mayor Alice Ruby  
[SEAL]

ATTEST:   
Lori Goodell, City Clerk

Approval Date: May 10, 2018