



## FINANCE AND BUDGET COMMITTEE

Monday, August 23, 2021 at 5:30 PM

### MINUTES

#### CALL TO ORDER

The Finance and Budget Committee met on Wednesday, August 23, 2021, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call. Andy Anderson called the meeting to order at 5:35 p.m.

#### ROLL CALL

Committee members present and establishing a quorum (a quorum being four):

Alice Ruby

Chris Hladick

Bill Rodawalt

Andy Anderson

Anita Fuller

Curt Armstrong

#### APPROVAL OF MINUTES

1. June 21, 2021, Finance & Budget Committee Meeting Minutes

MOTION: Alice Ruby moved and Anita Fuller seconded the motion to approve the minutes of June 21, 2021.

VOTING: the motion to approve the minutes passed by unanimous roll call vote.

#### APPROVAL OF AGENDA

Agenda approved by unanimous consent.

#### STAFF REPORTS

- FY21 audit update. Auditors out week of July 26, 2021. Test work and controls done, audit estimated to be approximately 50% complete. Scheduled to return in October to finish audit work.
  - Department staffing. Finance currently has all positions filled. Departments with staffing concerns – Fire and Public Safety. Public Works has several positions open. Can consider contracting some of the work needing to be done.
  - Assessment of City Services workshop is scheduled for Saturday 8/28.
  - Asset list, vehicles and equipment. List is in progress, updates made to insurance and audit. List will be integrated into Dude Solutions to assist with timely updates.
2. June 30, 2021 Revenue and Expense Report (unaudited)
    - Evaluation of fund balances with comparison 2016 to present done.
    - ARPA funds will be disperse in two allotments. Funds to be received a year apart. Lost revenues to be captured for reimbursement.
    - Revenues and expenses are averaging in the 90% range.
    - Cash flow and investment report will be added to this report in the future, anticipate in 2022.

**NEW BUSINESS**

3. ARPA

- Application for funds has been accepted. Next step is to create a spending plan. \$529,000 scheduled to be received in the next month. Funds cannot be spent until the spending plan is submitted.
- Lost revenue and Water / Sewer projects are approved expenses for reimbursement. Recommended projects will be identified. Other funding sources will be investigated for projects.

4. Audit Update

- Covered under staff reports.

5. Grant Writer

- Broad categories could be put into the RFP, i.e. capital projects, program funding to supplement funding.
- Don't want to fall into needing grants to run programs.
- Operating and training grants are available, use to enhance operations.
- Staffing, experience, and time commitments are all consideration for selection.

**PUBLIC/COMMITTEE COMMENT(S)**

- Looking forward to the Saturday workshop on assessment of city assessments.
- Thank you to staff, noting quality of reports.

**ADJOURNMENT**

The meeting adjourned at 6:43 p.m.

Andy Anderson, Chair

ATTEST:

Lori Goodell, City Clerk

Approved: Sept 27, 2021