



## FINANCE AND BUDGET COMMITTEE

Monday, May 17, 2021 at 5:30 PM

### MINUTES

#### CALL TO ORDER

The Finance and Budget Committee met on Monday, May 17, 2021, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call. Andy Anderson called the meeting to order at 5:30 p.m.

#### ROLL CALL

Committee members present and establishing a quorum (a quorum being four):

Curt Armstrong	Chris Hladick	Andy Anderson
Alice Ruby	Anita Fuller	

Bill Rodawalt – excused

#### APPROVAL OF MINUTES

1. March 22, 2021 Finance & Budget Meeting
2. March 26, 2021 Finance & Budget Meeting

MOTION: Alice Ruby moved and Anita Fuller seconded the motion to approve the minutes of March 22, and March 26, 2021.

VOTING the motion to approve the minutes passed by unanimous consent.

#### APPROVAL OF AGENDA

MOTION Alice Ruby moved and Curt Armstrong seconded the motion to approve the agenda.

VOTING the motion to adopt the agenda passed by unanimous consent.

#### STAFF REPORTS

- A draft of the audit was received today.
  - BOE met, all appeals have been settled. Property tax statements will be out July 1<sup>st</sup>.
  - Notice of Denied City Services have gone out, list is published.
3. April 30, 2021 Financial Report
  - Revenue and expenses were reviewed and compared to April 2020.

#### NEW BUSINESS

4. FY22 Salary Schedule
  - Schedule reflects a 2% increase.
  - FY22 budget for salaries based on this schedule.
  - It was requested to raise the starting salary for EMT's. City Manager is only authorized to bring new hires in up to a step four.

- Seasonal EMT's are funded at 4 temporary employees during the summer season. Benefit eligibility was reviewed.
  - City Manager will work with Finance Director to bring a proposal to address salary increase variations to the 5/22 work session.
  - Hire company to assess/analyze city operations and correlate with needed staffing. Update job descriptions. Workload, manpower needed to accomplish tasks. Wage / compensation study.
5. Alaska Municipal Health Trust
- AML is now offering an insurance program.
  - Committee evaluated optional plans, and determined no change at this time.
  - This item can be reassessed when the policy renews.
6. AML Sales Tax Collection
- Committee explored options for increased services in tax collections. Additional services were not recommended at this time. Finance Director to research possible cost v savings impact to finance department.
7. FY22 Budget
- No action taken.

**PUBLIC/COMMITTEE COMMENT(S)**

- Encouraged the City to pursue BBEDC seasonal positions.
- Commented Lobbyist options will be explored.

**ADJOURNMENT**

The meeting adjourned at 7:31 p.m.



Andy Anderson, Chair

ATTEST:



Lori Goodell, City Clerk

Approved: June 21, 2021