

**City of Dillingham**  
**Capital Improvement Plan**  
***Annual Project Nomination Form***

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*Assumptions:*

- Projects must be the responsibility of the COD.
  - Projects must not expand City services, unless authorized with documented approval and associated impacts to budget, personnel, etc.
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- 1) Provide a title for your proposed project:
- 2) Provide an executive summary for your proposed project, including the problem/issue or need it will address and why:
- 3) Estimated project costs (if known):
- 4) Risk analysis (Please attach related documentation):
  - a. Does the project address prioritization factors (e.g. health, safety, regulatory)?
  - b. Does the project impact cost (e.g. O&M, etc.)?
  - c. Does the project relate to any claims experience (e.g. workman's comp)?
  - d. Describe how the project will impact current service levels.
  - e. What is risk of no action?
- 5) Describe how project is connected to the Strategic or Comprehensive Plans:
- 6) Describe how project is related to any other City plan (e.g. master plans, etc.):
- 7) Building-Infrastructure FCI (if known):
- 8) Potential sources of funding:
- 9) Submitted by and date: